

# Datchet Parish Council

## ANNUAL STATUTORY MEETING

### MINUTES OF THE ANNUAL STATUTORY MEETING OF DATCHET PARISH COUNCIL HELD IN THE VILLAGE HALL, THE GREEN ON MONDAY 17<sup>TH</sup> MAY 2010 AT 8.00PM

Present: Cllr P. Dickson (Vice-Chairman), H. Clasper, Mrs S. Drummond, Mrs M. Fitzgerald, E. Larcombe, D. Loveridge, D. Lyons-Davis, A. J. Needham, Mrs L. O'Flynn, T. A. J. O'Flynn, P. Simmons, R. A. Stewart, Ms H. Taylor  
Mr G. J. Leaver – Clerk  
Mrs J. Freeland

Apologies: Cllr E. Wren

There were 8 members of the public present.

#### **ASM/1 ANNOUNCEMENTS**

The Vice-Chairman indicated that due to personal circumstances, principally in that he would be moving away from the Village, that he would be standing down as a member of the Parish Council following the election of the Chairman this evening.

He however took the opportunity to formally record, with the full support of all members present, thanks for the service provided to the Parish Council by the previous Chairman, David Cannon, who had previously resigned from the Council.

Cllr Dickson indicated that he would be prepared to continue his involvement with the Village Hall Review Group together with providing assistance to the new Lead Member for Finance.

#### **ASM/2 ELECTION OF THE CHAIRMAN OF THE PARISH COUNCIL**

Nominations were called for the Office of Chairman.

It was proposed by Cllr D. Lyons-Davis, seconded by Cllr P. Simmons that Cllr Mrs S. Drummond be appointed Chairman of the Council, it was further proposed by Cllr R. Stewart, seconded by Cllr Ms H. Taylor that Cllr Mrs L. O'Flynn be appointed Chairman of the Council.

Upon being put to the vote, Cllr Larcombe requested that the names of those voting be recorded.

Members voting in favour of Cllr Mrs S. Drummond:- Cllrs D. Lyons-Davis, P. Simmons, Mrs M. Fitzgerald, Mrs S. Drummond

Members voting in favour of Cllr Mrs L. O'Flynn: - Cllrs D. Loveridge, A. Needham, H. Clasper, T.A.J. O'Flynn, P. Dickson, Ms H. Taylor, R. Stewart  
E. Larcombe

It was therefore declared that Cllr Mrs L. O'Flynn be appointed Chairman of the Parish Council for the ensuing Municipal year.

**ASM/3 DECLARATION OF ACCEPTANCE OF CHAIRMAN'S OFFICE**

Having been duly elected, Cllr Mrs L. O'Flynn accepted the Office of Chairman of the Parish Council and signed the Declaration of Office.

Cllr Mrs O'Flynn indicated her acceptance of the appointment to the role of Chairman of the Parish Council.

**ASM/4 ELECTION OF VICE-CHAIRMAN OF THE PARISH COUNCIL**

Cllr D. Lyons-Davis proposed Cllr Mrs S. Drummond be elected Vice-Chairman of the Parish Council for the ensuing Municipal Year, seconded by Cllr Mrs M. Fitzgerald, there being no other nominations Cllr Mrs S. Drummond was elected by a unanimous vote.

**ASM/5 APPOINTMENT OF LEAD MEMBERS**

**Finance, Policy & Resources**

There being two nominations, those of Cllr H. Clasper and Cllr R. Stewart on being put to the vote.

The Voting being: Cllr Clasper: For – 2, Cllr Stewart: For 7, Abstentions: 4

It was proposed by Cllr Mrs H. Taylor seconded by Cllr Mrs S. Drummond that Cllr R. Stewart be appointed Lead Member for Finance, Policy and Resources for the ensuing Municipal Year. It was resolved that Cllr R. Stewart be appointed.

**Grounds**

It was proposed by Cllr Mrs S. Drummond, seconded by Cllr T.A.J. O 'Flynn, and resolved that Cllr D. Lyons-Davis be appointed Lead Member for Grounds for the ensuing Municipal Year (1 abstention).

**Highways & General Purposes**

It was proposed by Cllr R. Stewart, seconded by Cllr Mrs S. Drummond and resolved that Cllr Mrs M. Fitzgerald be appointed Lead Member for Highways and General Purposes for the ensuing Municipal Year.

**Planning**

It was proposed by Cllr P. Dickson, seconded by Cllr D. Loveridge and unanimously resolved that Cllr T. A. J. O'Flynn be appointed Lead Member for Planning for the ensuing Municipal Year.

**Properties**

It was proposed by Cllr Mrs S. Drummond, seconded by Cllr T. A. J. O'Flynn and resolved that Cllr P. Simmons be appointed Lead Member for Properties for the ensuing Municipal Year.

**ASM/6 APPOINTMENT OF DEPUTY LEAD MEMBERS**

**Finance, Policy & Resources**

It was proposed by Cllr T. A. J. O'Flynn, seconded by Cllr R. Stewart and resolved that Cllr E. Larcombe be appointed Deputy Lead Member for Finance, Policy & Resources for the ensuing Municipal Year.

**Grounds**

It was proposed by Cllr D. Lyons-Davis, seconded by Cllr E. Larcombe and unanimously resolved that Cllr Mrs S. Drummond be appointed Deputy Lead Member for Grounds for the ensuing Municipal Year.

## **Highways & General Purposes**

No nominations.

### **Planning**

It was proposed by Cllr T. A. J. O'Flynn seconded by Cllr Mrs M. Fitzgerald and unanimously resolved that Cllr E. Larcombe be appointed Deputy Lead Member for Planning for the ensuing Municipal Year.

### **Properties**

It was proposed by Cllr P. Simmons seconded by Cllr Mrs S. Drummond and resolved that Cllr D. Loveridge be appointed Deputy Lead Member for Properties.

#### **ASM/7 APPOINTMENT OF SPOKESPERSON ON FLOODING**

It was proposed by Cllr Mrs S. Drummond, seconded by Cllr E. Larcombe and resolved that Cllr H. Clasper be appointed spokesperson for flooding matters.

#### **ASM/8 APPOINTMENT OF REPRESENTATIVES TO OTHER BODIES**

It was agreed that the appointments listed in Appendix 'A' to these minutes be made at this time.

Note:

- a) Where no name is listed a nomination and appointment will be considered at a future meeting.
- b) In light of doubts expressed by members, the Clerk would, when advising other bodies of the appointments now made, check with those organisations listed, the precise details of the Parish Councils responsibilities for making such appointments.

Reference was also made to the following items;

- a) Appointment of Representative to the Neighbourhood Action Group. It was agreed that Cllr D. Lyons-Davis continue in this role.
- b) Representative to the Barker Bridge House Trust. In light of the comments made it was agreed that the Clerk clarify and report back to the Council the details of this appointment.

#### **ASM/9 LIST OF APPROVED CHEQUE SIGNATORIES**

It was agreed that the current list of cheque signatories be continued as set out below.

The Chairman of the Parish Council.

The Vice-Chairman of the Parish Council.

The Lead Member for Finance.

The Lead Member for Grounds.

The Lead Member for Properties.

The Clerk.

Cheques to be signed by the Clerk and any 2 approved signatories.

#### **ASM/10 SCHEDULE OF MEETINGS**

Having noted the draft schedule of meetings, members agreed the arrangements as set out.

THE MEETING CLOSED AT 8.45P.M.

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**CHAIRMAN**